

TYPES OF FLEXIBLE WORK ARRANGEMENTS

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There are a few types of Flexiwork Arrangements that are available for consideration. Here's a quick introduction to the more commonly implemented ones.

FLEXI-TIME

Core Flex-Choice	Employees must be at work at specified 'core' times, but other hours are flexi-scheduled by employers
Open Flex-Choice	Employees choose the combination of scheduled work hours that total the number of hours required each week
Compressed Work Week	Employees complete their weekly work hour requirements in fewer than 5 days
Job Sharing	A full time position is split between 2 co-workers by mutual agreement. Benefits are also given in proportion to the number of hours each person works
Part-Time Work	Employees take on reduced work hours and pay in a current role
Outcome-Based Schedule (Project basis)	Employees are accountable for projects, work assignments, and tasks completed rather than for hours worked or time spent onsite.

FLEXI-LOCATION

Telecommuting	Employees work part of the work week at home (via Telecommunications)
Teleworking	Employees conduct all work assignments at home

FLEXI-PERIOD

Short-Term Contract Worker (Less than 1 year)	Employees who are hired to take on a full-time role but for short periods of time (usually 1 month – 11 th months only)
Freelancers	Employees hired on a by-need basis
Project Basis	Employees hired to complete a specific project. Contract ends when assignment is completed.